

Parish Council Meeting – Minutes

Date:	10 January 2024		
Place:	Pendleton Village Hall.		
Present:	Councillors: S. Houghton (Chair), A. Scholfield, S. Clemson, J. Pursglove and O. M. Wrightson.		
In attendance:	Clerk to the Parish Council: Mike Hill, Borough Councillors D. Birtwhistle and L. Street (from 19:10) and Parishioner M. Robinson.		
Meeting started:	18:30	Meeting closed:	20:15

Minute Reference 240122/

1. APOLOGIES FOR ABSENCE.

There were no apologies for absence.

2. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 NOVEMBER 2023.

The minutes were approved as a correct record and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

4. PUBLIC PARTICIPATION.

Parishioner Maureen Robinson was in attendance.

5. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and for payments as shown in the table below.

RESOLVED THAT COUNCIL:

- Approve the accounts to date.
- Approve the payments in the table below.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Area of Spend
1	DByrne	Cllr. Houghton	Phone box refurbishment gift	7.99	0.00	7.99	Paid	Amenity Maint.
2	03-2023	Clerk	Three months expenses	161.00	0.00	161.00	Paid	Staff Costs
3	A14895213094	Screwfix	Purchase of grit bin	215.00	35.70	179.30	Paid	Sundry Expenses
4		Cllr. Wrightson	Plants (Bents)	29.90	4.98	24.92	Paid	Ground Maint.
5		SL Yeowart	Plants (Homebase)	8.00	1.33	6.67	Paid	Ground Maint.
6	LCO02800	Clear	Council Insurance	516.84	0.00	516.84	Paid	General Costs
7	Direct Debit	Easy Websites (December)	Provision of website and email hosting	56.39	9.40	46.99	Paid	Website/Emails
8		Cllr. Houghton	Purchase of Christmas Tree (Doves Sykes Nurs)	350.00	0.00	350.00	Paid	Sundry Expenses
9		Alan Pursglove	Refurbishment of phonebox (ebay)	6.99	1.16	5.83	Paid	Amenity Maint.
10		Clerk	Three months salary	990.10	0.00	990.10	Paid	Staff Costs
		HMRC	Income Tax	247.40	0.00	247.40	22/01/23	Staff Costs
Totals:				2,589.61	52.57	2,537.04		

6. GRANT APPLICATION.

Councillor Houghton updated members on the Council's application for funding from the Rural England Prosperity Fund (REPF) which resulted in a general discussion on individual elements of the application, especially the use of the telephone box as a pop up 'Art Exhibition', issues associated with installing an EV charging point and the use of stiles and gates.

RESOLVED THAT COUNCIL:

That before any final submission to RVBC, members are given the option to review the:

- a. Received quotes.
- b. Historical context of the bid.
- c. Permissions/observations from any councils/agencies that may or could be impacted/affected by the Council's plans.

7. STATE OF THE VILLAGE.

Members discussed at length how best to encourage parishioners to take care of their gardens, especially those properties that have hedges, trees, or verges that have a negative visual impact on the overall state of the village.

RESOLVED THAT COUNCIL:

Approved the issue of a 'Keep the Village Tidy' leaflet to be issued in March/April 2024.

Note this is an action for Councillor Clemson.

8. BEST KEPT VILLAGE COMPETITION.

Members had little enthusiasm for entering the 2024 competition and stated it may be in a better position to enter the 2025 competition, once it is known whether the Council has been successful in its REPF grant application.

RESOLVED THAT COUNCIL:

- a. Will not enter the 2024 competition.
- b. Will consider entering the 2025 competition at its meeting in January 2025.

9. LENGTHSMAN SCHEME.

Councillor Scholfield updated members on the current Lengthsman Scheme and noted that overall, he was satisfied with the service being provided, but would continue to monitor the work being carried out by the Lengthsman.

RESOLVED THAT COUNCIL:

Agree:

- a. To continue to participate in the current Lengthsman Scheme.
- b. That Councillor Scholfield continues to monitor the scheme and the performance of the current Lengthsman.

10. UPDATE ON ACTIONS FROM PREVIOUS MEETINGS.

- It was noted that parishioners are becoming frustrated with vehicles being double parked, which apart from the inconvenience to parishioners, it could prevent hinder the progress of emergency service vehicles.
- It was also noted that two Parishioners have agreed to paint the bollards near the post box, if the Council would pay for the paint.

RESOLVED THAT COUNCIL:

- a. Agree to purchase the bollard paint.
- b. Investigate purchasing and installing 'Considerate Parking' signs at the most appropriate village locations.

11. PLANNING REPORT.

The Clerk submitted a report informing members of the relevant planning applications and decisions since the last meeting. Members discussed planning matters in general and several applications.

RESOLVED THAT COUNCIL:

Agreed to enrol Councillor Houghton on a LALC Planning Course.

12. COUNCILLOR REPORTS.

Councillor Houghton updated his report and noted:

- a. That the Open Garden Event and Summer Social will take place on 29 June 2024.
- b. There will be a meeting of the Resident Community Group on 22 January 2024.

Dates of future scheduled meetings:

8 May.

All meetings start at 18:30 and are held at Pendleton Village Hall.

Signed by Chair. *R. S Houghton*

Date. **06/03/2024**

A signed copy is on file.